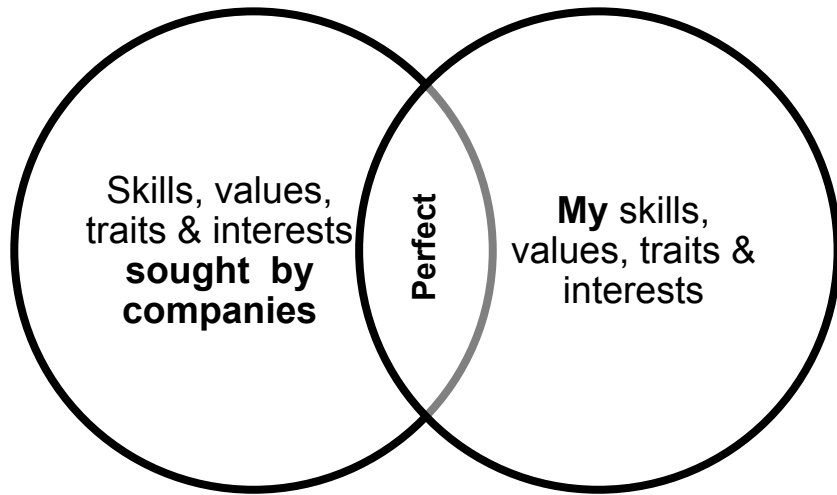




**CONNECT** to your ideal job  
 “Develop your strategy”

The job search can be a daunting process, but you can simplify it by learning how to target jobs that best suit you and your unique abilities and interests. There are companies that are looking for the skills, values, traits, and interests you have! Identifying them and the jobs they offer will help you along your job search process.



Skills sought by company	Skills I have

1. List 3-5 job vacancies or positions that interest you

	Vacancy (position of interest)	Company	Industry
1			
2			
3			
4			
5			

2. Identify the requirements for each vacancy or position:

What skills, values, traits, or abilities is the company seeking from you?

1.

2.

3.

4.

5.

3. Go through the list of requirements for each position and highlight the ones you possess or are qualified for.

4. Now, look at you resume, CV, and cover letter and check to make sure you are representing yourself in a way that also reflects the company's values and interests.